

## MAINTENANCE CHECKLIST & CALENDAR FOR HOMEOWNERS

### MONTHLY

- Clear driveway/linear drains
- Clean kitchen range hood screens and filter
- Inspect roof; clear roof drains & gutters (Oct-Feb)
- Sump pump inspection/alarm (Oct-Mar)

### WINTER

- JAN Inspect exterior paint for cracks & bubbling
- FEB Wash windows/check for leaks

### SPRING

- MAR Ejector pump test
- MAR Replace smoke/CO detector batteries
- APR Clean exterior wood surfaces
- APR Replace furnace/AC Filter
- APR Furnace/dryer duct cleaning
- APR Change water filters (house/refrigerator/ice machine)
- APR Vacuum heating registers, vents, bathroom fans
- APR Check light fixtures and replace bulbs

### FALL

- OCT Change water filters (house/refrigerator/ice machine)
- OCT Vacuum heating registers, vents, bathroom fans
- OCT Check light fixtures and replace bulbs
- OCT Change sump pump backup batteries
- OCT Chimney flue cleaning
- OCT Replace furnace/AC Filter
- NOV Cover patio furniture
- NOV Replace smoke/CO detector batteries
- NOV Furnace/dryer duct cleaning